

**Company name**

**Company Address**

**<INSERT DATE>**

To Whom it May Concern

Further to the notification provided around restricted Police Escorts during COVID-19 lockdown, we hereby provide information to support a request which we believe to be deemed as essential travel, following OGUK Guidelines.

**<INSERT BRIEF PURPOSE OF TRANSPORTATION>**

This is required because **<DELETE AS APPROPRIATE>**

The goods or materials being transported are required to support safety Critical Works;

The goods or materials being transported are required to support the production of hydrocarbons;

The goods or materials being transported are required to ensure the security of supply

The intended route is **<INSERT INFORMATION ON PREFERRED ROUTE>** using **<INSERT FREIGHT COMPANY NAME>**

[FREIGHT COMPANY]	[TRAVEL DATES]
[ROUTE AND FINAL DESTINATION]	

It would be appreciated if you could confirm acceptance to proceed with the booking of Police Escorts. Any questions regarding these arrangements should be made to the contact details above.

Yours faithfully,

**[SIGNATORY]**